

OXFORD UNIVERSITY VOLLEYBALL CLUB CODE OF CONDUCT 2017-2018

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1.0. Introduction

1.1. "Being totally committed to the safety of its members, the 2017/2018 Oxford University Volleyball Club will, in so far as is reasonably practicable, operate in accordance with the following document, its risk assessment, the Proctors rules and current NGB guidelines."

1.2. The Club is affiliated with the recognised National Governing Body for our sport:

Volleyball England
SportPark Loughborough University
3 Oakwood Drive
Loughborough
LE11 3QF
Tel: 01509 227722
Fax: 01509 227733
Email: info@volleyballengland.org

1.3. It is the responsibility of the Secretary to ensure that affiliation/membership is paid by the due date of the 31/10/2017, and that any information concerning new or current "Best Practice" is requested, and made available to those in question.

1.4. The club will appoint a new committee on the third week of Trinity term. The committee will serve for one complete academic year.

1.5. At least two members of the new committee will arrange a Safety Briefing Session with the Area Safety Officer for Sport before the end of Michaelmas term.

1.6. The reviewed, updated and signed versions of the Code of Practice and Risk Assessment will be supplied to the Area Safety Officer (ASO) for Sport as soon as possible. The deadline for completion will be agreed with the ASO at the Safety Briefing Session.

1.7. It is the responsibility of the individual to bring any known medical condition or previous injury to the Committee that might affect their own safe participation in the sport or that of other members. If the issue is of a sensitive nature, this **must** be raised with the ASO.

1.8. The Club Code of Conduct, Risk Assessment and Constitution shall be available for members on the club website under a clear ‘Safety Documents’ link.

2.0. Club Activities

FOR THE ACADEMIC YEAR 2017/2018, OUR PROPOSED ACTIVITIES WILL BE:

ACTIVITY	DAY/DATE	VENUE/LOCATION
Term training	Mondays, Thursdays, Fridays and Saturdays – afternoons and evenings	Iffley Road and St. Gregory the Great School
Development session	Monday evenings	Iffley Road
Out of term training	Varies	Iffley Road
National League matches	Weekends	Nationwide
BUCS League matches	Wednesday afternoons	Nationwide
Local League matches	Weekends	Oxfordshire
EVA Student Cup qualification games and finals	Qualification games: one weekend in Nov. Finals: one weekend in Feb.	Kettering
BUCS Final (dependent)	One weekend in March	Leaf Academy, Bournemouth
Varsity	One Saturday in February	Iffley Road
Inter-College League	Sundays during Trinity Term	Iffley Road
4 Max Tournament	One Saturday in May	Hinksey Park/Florence Park
Outreach	Dependent on demand	Several schools in Oxfordshire
Alumni Weekend	One weekend in Trinity Term	Iffley Road or St. Gregory the Great School

3.0. Specialist Officers

3.1. The Club Committee will consist of the following officers, of whom at least the president, secretary, treasurer and the BUCS league student team captains shall be fully matriculated members of the University:

- **President:** Peter Marinov
- **Vice-President:** Eleanor Whitchurch
- **Treasurer:** Victoria Olive
- **Funding officer:** Nicolas Stone Villani
- **Funding secretary:** Giulio Lovisotto
- **IT officer:** Giulio Lovisotto
- **Alumni officer:** Hannah Behrens
- **Cuppers officer:** Valentin Nicod
- **Social secretary:** Chris Wymant & Blanca Del Valle
- **W2 captain:** Susanna Streubel
- **M2 captain:** Valentin Nicod
- **W1 captain:** Andrea Victoria Gonzalez
- **M1 captain:** Linus Ubl & Rory Kelly
- **WNVL captain:** Erin Nicole
- **MNVL captain:** Georgi Tinchev & David Novotny
- **Senior welfare officer:** Arsene de Kesel

The duties and responsibilities of these individual officers are outlined in the constitution.

4.0. Event Organiser, Activity Leaders, Coaches and/or Instructors

The activities of the club include BUCS and NVL fixtures and tournaments.

4.1. The Oxford University Volleyball Club will follow the guidelines for Event Organisers and Activity Leaders, as detailed in the ‘Guidelines for the Code of Conduct’ as displayed in Section 6 of the safety webpages at <http://www.sport.ox.ac.uk/sports-federation/safety>.

The names of the Club appointed Event Organisers for 2017/2018 are:

NAME	POSITION	E-MAIL
Peter Marinov	President	president@ouvvc.net
Eleanor Whitchurch	Vice-President	eleanor.whitchurch@balliol.ox.ac.uk

4.2. The names of the Club appointed Activity Leaders for 2017/2018 are:

NAME	POSITION	E-MAIL
Peter Marinov	President	president@ouvvc.net
Eleanor Whitchurch	Vice-President	eleanor.whitchurch@balliol.ox.ac.uk

4.3. The names of the Club appointed Coaches/Instructors for 2017/2018 are:

NAME	QUALIFICATIONS/EXPERIENCE	E-MAIL
Ludovic Bonnet	Level 1 in coaching: L1CC Coach for WNVL	ludovic_bonnet@yahoo.com
Martijn Stroo	Level 1 in coaching: L1CC Coach for W1 & M1	martijnstroo@yahoo.co.uk
Thanasis Tektonidis	Level 1 in coaching: L1CC Beginner assistant coach	thanasis.tektonidis- 2017@brookes.ac.uk
Tianhong Hou	Beginner coach	tianhong.hou@spc.ox.ac.uk
Arsene de Kesel	Assistant coach for W1	arsene.dekesel@sky.com
Mark de Kreij	Coach for W2	mark.dekreij@oriel.ox.ac.uk
Michael d'Angeli	Coach for M2	michael.dangeli@lang.ox.ac.uk
Chris Wymant	Coach for M2	chriswymant@googlemail.com

The club is reminded that the Coaches and Instructors are to provide the Sports Federation with a copy of their latest qualification, their First Aid Qualification (if held) and proof of Personal Indemnity Insurance. This information will be sent to the Sports Federation Office prior to the commencement of the new academic year (Michaelmas). It is the responsibility of the Coach and/or Instructor to renew and supply copies of the above forms.

4.4. Activity Participants:

Although Activity Leaders are responsible for informing participants about the exact nature of an activity, participants should be aware that they are responsible for their own actions, especially if they choose to disregard advice given by an Activity Leader, Event Organiser or Coach and/or Instructor.

5.0. University Sports Club Activities

5.1. The Oxford University Volleyball Club will undertake its activities as outlined in Section 6 of the Code of Conduct guidelines to this document. <http://www.sport.ox.ac.uk/sports-federation/safety>. The Safety Officer is responsible for the first aid kits being used for away matches and tournaments. The first aid kits are located in the kit bags.

6.0. Activity Registration

6.1. The Oxford University Volleyball Club will follow the guidelines of the Trip Registration Form guidelines for trips in the United Kingdom and abroad, as detailed in Section 10 and 11 of the safety webpage. <http://www.sport.ox.ac.uk/sports-federation/safety>.

7.0. First Aid

7.1. The Oxford University Volleyball Club will follow the guidelines for First Aid provision, as detailed in Section 12 of the safety webpage. <http://www.sport.ox.ac.uk/sports-federation/safety>.

The name of the Club trained and/or qualified First Aiders for 2017/2018 are:

- Andrea Victoria Gonzalez, W1
- Thanasis Tektonidis, MNVL
- Caitlyn McGeer, W2
- Giulio Lovisotto, M1
- Hector Montarelo, MNVL
- Michael d'Angeli, M2

8.0. Accident and Emergency Procedures

8.1. The Oxford University Volleyball Club will follow the Accident and Emergency Procedures, as detailed in Section 7 of the safety webpage. <http://www.sport.ox.ac.uk/sports-federation/safety>.

9.0. Training Courses

9.1. In an effort to promote the highest standards of instruction, training and safety, the Oxford University Volleyball Club actively encourages its members to partake in training courses, gain experience or undertake formal assessment in our sport.

9.2. The Club will endeavour to follow the guidelines for provision of this, as detailed in Section 13 of the safety webpages. <http://www.sport.ox.ac.uk/sports-federation/safety>.

10.0. Club Complaints Procedure

10.1. The Club operates a procedure that allows Club members to raise complaints about issues, which might include the following:

- The safety of Club activities.
- Poor standards of instruction or leadership.
- The standard of equipment used for Club activities.
- Poor Club administration.
- The lack of suitable activities for their level of participation. Coach and club member feedback forms are available from the club website (www.ouvc.net → handbook) and will be collected each term.

10.2. Complaints concerning Club safety or operational matters should initially be addressed to the Club President. If this does not prove satisfactory a written complaint should be made to the Sports Federation President. The matter will be considered at the next available OUSF Executive Committee Meeting. Consultations may also take place with the ASO.

11.0. Club Social Functions

Social functions form an important part of a club's activities. As a result, clubs have a responsibility for any organized activity, including social events. Please be reminded that clubs should under no circumstance place students under any pressure to take part in, or pass any form of initiation as part of their membership of the Club. All students should be able and encouraged to participate in student activities in an atmosphere free from discrimination or fear. All clubs are reminded that they operate within the overall framework of Oxford University and as an Oxford University Club cases of disrepute at social functions will be treated seriously.

12.0. Governing Body Recommendations

The Oxford University Volleyball Club will, in as far as is reasonably practicable, operate in accordance with our current NGB guidelines.

13.0.a. Essence of Good Ethical Conduct and Practice for Club Officials and Volunteers

- Consider the wellbeing and safety of participants before the development of performance.
- Develop an appropriate working relationship with performers, based on mutual trust and respect.
- Make sure all activities are appropriate to the age, ability and experience of those taking part.
- Promote the positive aspects of volleyball (e.g. fair play).
- Display consistently high standards of behaviour and appearance.
- Follow all guidelines laid down by Volleyball England and the club.
- Hold the appropriate, valid qualifications and insurance cover.
- Never exert undue influence over performers to obtain personal benefit or reward.
- Never condone rule violation, rough play or the use of prohibitive substances.
- Encourage performers to value their performance and not just results.

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13.0.b. Essence of Good Ethical Conduct and Practice for Players

- Always adhere to the positive aspects of the sport and show respect for match officials, volunteers, coaches and opposing players.
- Accept responsibility for their own behaviour and performance during practice and matches; representing the club in a positive way.
- Respect and look after all training and playing areas at all times, leaving venues the way that they were found.
- Abide by the instructions of their coach and officials, provided that they do not contradict the spirit of their code of conduct.
- Use correct and proper language at all times.
- Accept success and failure, victory and defeat equally.
- Make every effort to attend club training sessions.
- Resist any temptation to take prohibited substances or use prohibitive techniques.

14.0. Specialist Officer Declaration (President, Secretary and Treasurer **must** sign)

As a Club Official, I am aware of my moral and legal obligations to my fellow Club members.

I have read and understand, and agree to abide by and enforce the rules of the Club Constitution and Code of Conduct, Risk Assessment and Office to which I hold.

POSITION	NAME	SIGNATURE
President	Peter Marinov	
Vice-President	Eleanor Whitchurch	
Treasurer	Victoria Olive	
Funding officer	Nicolas Stone Villani	
Funding secretary	Giulio Lovisotto	
IT officer	Giulio Lovisotto	
Alumni officer	Hannah Behrens	
Cuppers officer	Valentin Nicod	
Social secretary	Chris Wymant & Blanca Del Valle	
W2 captain	Susanna Streubel	
M2 captain	Valentin Nicod	
W1 captain	Andrea Victoria Gonzalez	
M1 captain	Linus Ubl & Rory Kelly	
WNVL captain	Erin Nicole	
MNVL captain	Georgi Tinchev & David Novotny	
Senior welfare officer	Arsene de Kesel	

15.0. The Code of Conduct Guidelines

The Code of Conduct Guidelines can be used as an Appendix to this Code of Conduct. The information is available in Section 6 of the safety web pages at: <http://www.sport.ox.ac.uk/sports-federation/safety>.